



NTC Cir.No. 29/2018 /2310

Dated : 23rd Oct, 2018.

Only by E-mail

All the State Secretaries,
State Associations of
Bharat Scouts & Guides,
Indian Union



Sub : Special Courses for Assistant Leader Trainers (SW) on Self Finance Basis.

Ref : Director's Approval dated 17th Oct, 2018.

Dear Brothers / Sisters,

The NTC has received many applications for the ALT course and kept pending. We are glad to inform you that the Competent Authority of Bharat Scouts & Guides has kindly sanctioned Two Special Assistant Leader Trainers Courses (Scout Wing) on demand of states on Self Finance Basis. The details of the course are as follows :

1	Name of the Course	Special Courses for Assistant Leader Trainers (Scout Wing) on Self Finance Basis.
2	Dates	1. Special Course – 23-29 November, 2018. 2. Special Course – 14-20 February, 2019.
3	Venue	Bharat Scouts & Guides, National Training Centre, Pachmarhi, Madhya Pradesh-461881
4	Reporting	First Day of Courses : Registration before lunch in proper Uniform. Late comers will not be admitted for any reason.
5	Departure	Last Day of Courses : After Lunch. (Accordingly return journey reservation may be made.)
6	Fee	Rupees 1500/- per head.
7	Financial Assistance	Participants have to bear their own travelling expenses.
8	Who can Attend	1. Must have thorough understanding and competence of the Principles, Aims and Methods of Scouting. 2. Must have the experience of at least one year after the completion of Pre-ALT Course successfully. 3. Run the Unit effectively as a warranted Unit Leader. A certificate to this effects is to be submitted along with application of the course (this condition is not applicable in case of full time Professional at all level). 4. Must have a good ability as practical Scouter and a good record as a Warrant Holder. 5. Should assist for the whole duration atleast one Basic / Advanced Course in his / her section after Pre-ALT Course. 6. Should complete the Pre-Course Assignment successfully.
9	What to Bring	Usual camp kit, 2 Sets of correct and complete Uniform as per APRO II (Black shoes with lace, black socks, HWB Scarf, Woggle, Nylex Belt etc.). BSG Tracksuit for filed activities. Mosquito net, Personal Medicines, light Bedding, Torch, Odomos tube, Notebook 200 pages, Chart Papers (atleast 6), Pen, Pencil, Marker Pen & Good colourful materials to demonstrate Games etc. are required. Reference books : Scouting for Boys (Hindi/English), Scheme of Training (SW), APRO I&II, Aids to Scoutmastership, Rules book, Job Profile book etc. Note : If any lady candidate attending from state, advance information may be sent to NTC

10	Pre-Course Assignment	Each participants are to submit the completed Pre-Course Assignment at the time of registration. Pre-Course assignment questionnaire is enclosed.
11	Last Date	10 days before the Course starts, by Email
12	Aadhar Number	The Aadhar Number is compulsory. Photocopy of Aadhar is to be submitted at the time of Registration.

Application duly filled in and recommended by state officials should reach at NTC at an early date. Candidates whose application already received at NTC, Pachmarhi, need not to apply again. Their Final Information will be sent soon.

Thanking you.

Yours In Scouting,


22/11/18
(M. S. Qureshi)
Joint Director, NTC

Encl. :

1. Pre-Course Assignment.
2. Application Form.
3. Self Learning Materials.
4. Recommendation Form to be filled up and signed by State Authority may be submitted along with application form for immediate preparation of Hon'ble Charge.
5. Photocopy of Aadhar Card.

Copy to :

1. All the NHQ office Bearers.
2. All the Asst. Directors to promote weaker sections & full participation from their regions.
3. The Public Relation Officer for publication in NHQ Magazine.
4. The State Training Commissioner (S) for sending applications of eligible candidates.



PRE COURSE ASSIGNMENT – ALT COURSE

(This should be prepared in separate sheets bounded
in one booklet presentable manner)

ASSIGNMENT NO - 1

ANSWER THE FOLLOWING QUESTIONS AFTER READING “SCOUTING FOR BOYS”

1. “I have received a secret letter from another friend once which act as sign posts for a Scout who notices and remembers them”. Complete the incident and write in which Camp Fire Yarn it is given.
2. What is the ‘Note to Parents’ given by B.P. in Scouting for Boys ?
3. Discipline and obedience are as important as bravery for Scouts and soldiers. Narrate B.P.’s explanations.

ASSIGNMENT NO – II

ANSWER THE FOLLOWING QUESTIONS AFTER READING “AIDS TO SCOUTMASTERSHIP”

1. “The first requisite for a successful teacher is knowledge of the nature of boy” – Dr. Saleeby.

What are the qualities in the boy have to be taken in to consideration? Explain each one.
2. What is the aim of Scouting? What are four branches of Scouting analyse?
3. What is meant by Continenence? What are the duties of Scoutmaster in this regard?

ASSIGNMENT NO – III

1. Prepare 50 quiz questions from “Scouting for Boys” with answer and also mention the page number & yarn number and submit separately in his / her own handwriting.
2. **Prepare 100 stories from Scouting for Boys in his / her own handwriting.**
3. A Group Photograph of your unit in which you are seen.

ASSIGNMENT NO – IV

Be able to answer the questions on following ten handouts and translate handouts in his/ her own handwriting.

1. What is Scouting.
2. Group Dynamics.
3. Importance of Games on Courses.
4. Creating Learning Experiences
5. Use of Audio Visual Aids.
6. Micro Teaching.
7. Selection of Course Staff.
8. Obtaining and Using Resources.
9. Community Development Project.
10. Prime Minister Shield Programme.
11. Designing a Course Programme.

Signature of the Candidate

Forwarded By :

State Secretary / Jt. State Secretary

Note : If the candidate qualifies in the above course, Hon'ble Charge may please be issued.
Recommendation duly filled and signed is enclosed.

State Training Commissioner (Scout)

Encl :

1. Photocopy of HWB Parchment - Attested by STC(S).
2. Photocopy of Pre-ALT certificate - Attested by STC(S)
3. Unit Running Certificate - Attested by STC(S)
4. Course Assisted Certificate by Competent Authority.
5. Attested copy of valid warrant.
6. Photocopy of Aadhar Card.



**Recommendation for appointment as
Assistant Leader Trainer (Scout Wing)**

1. Name of the State Association :

2. Name of the Candidate :
(Block letters)

3. Full Postal Address :

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..... Pin Code

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E-mail ID : Phone/Mob.

4. Date of Birth :

D			M			Y			
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 Age : Years.

5. Educational Qualifications :

6. Name of the Group :

Registered from : Warrant No. Date :

7. Completed HWB in Cub/Scout/Rover :

Name of District Place

8. H.W.B. Parchment No. & Date : Parchment No. Date

9. Pre-ALT Course : Certificate No. Date

10. ALT Course : Certificate No. Date

11. Details of Training Course after completing Pre-ALT :

Courses Date	Venue	LOC	Cert.No./Date

12. Current Rank / Position in the Movement :

Date :

Signature of the Applicant

TO BE FILLED BY STATE TRAINING COMMISSIONER (S)

	Remarks
Scouting Knowledge	
Leadership Qualities	
Willingness to spare time	
Warrant Holder	

State Training Commissioner (S)

State Secretary /Jt. State Secretary

State Commissioner (S)

State Chief Commissioner

Date :

FOR THE USE AT NATIONAL TRAINING CENTRE

Recommendation received on :

Recommendation for appointment :

Dy. Director Scout (Leader Training)

National Commissioner (S)

Chief National Commissioner

Honourable Charge No. : _____ Date : _____ Issued On : _____



Instructions to the Participants

Course for Assistant Leader Trainers

Dear Brother & Sister,

Greetings from National Training Centre, Pachmarhi.

We are happy to inform you that you have been selected to undergo the Course for Assistant Leader Trainers. It is an important course, as it is a turning point in your Scouting life. Once you become an Assistant Leader Trainer, it is entirely a different responsibility to deal with the Training of Adult Leaders. Hence, change your mind to be much more matured before reaching National Training Centre, Pachmarhi. Prepare yourself by reading more books on Scouting especially Scouting for Boys and Aids to Scoutmastership.

To become an Assistant Leader Trainer, you must be more careful in wearing your Uniform with all parts as per APRO Part II. Just a reminder not to forget the following things :

1. Blue Beret cap with cap badge.
2. HWB Scarf, HWB Woggle & Beads.
3. Shoulder badge of your Group / State – not India, immediately below the seam with **Little Curve** – APRO Part II, Page 23.
4. Rank Badge of your section 4 CM above the left pocket.
5. BSG Stripe and name plate on the right pocket.
6. Nylex belt supplied by NHQ.
7. Black socks only without any marks.
8. Black Leather shoes with lace – not in any other colour partly.
9. Please see the proper hair cut is a must.
10. Shirt and Trousers must be with correct colour not faded not used in your Basic Course.
11. Photocopy of Aadhaar Card to be submitted, at the time of Registration. Without Aadhaar card, admission will not be given.

Other Instructions :

1. Come with preparation on Quiz on Scouting for Boys.
2. Before coming to National Training Centre, read the Self Learning Module which was supplied by your State Training Commissioner (S). Will be examined during the course.
3. Colourful materials are to be brought to conduct a MODEL GAME and on given topic at least five Drawing Sheets to prepare Teaching Aid & different Colour marker pens.
4. Materials for Lesson for Demonstration.
5. Pre Course Assignments are to be submitted at the time of Registration.

It is a request that not to force the Leader of the Course to send you back from NTC due to non-availability of above materials. Sending any candidate back is also an unhappy moment for NTC. LATE COMERS WILL NOT BE ADMITTED.

A Hearty Welcome Awaits you at National Training Centre.

To,
All individual Participants.